

# Keys to/Requirements for a Successful SMART Application

## With the Public Entity Adder

For reference only. See [225 CMR 20.00 and Guidelines](#) for official regulations and guidance.

### 1) **EDC Account Information**

- a. Every SMART application must demonstrate in writing from the EDC proof of either an existing or temporary/pending acct (or work order) – evidence that an ISA has been submitted and accepted by the EDC
- b. All BTM projects must provide written evidence from the EDC of the rate code that will be assigned to the project/account – can be a copy of the bill or an email etc. from the EDC
- c. For BTM projects -- the account number and service address on any bill that's submitted must match the account # and system location entered on the SMART application
- d. The account # entered on the SMART application should match either the App #, the Case #, the Temp Acct #, or the Work Order# on the substantiation uploaded to this slot

**Note:** Applications that include the Public Entity Adder do not need to submit a fully executed ISA/Exhibit G – however, if one is submitted it will be reviewed for the standard requirements

- 2) **Plans and Specifications** -- will be required with most Location Adders – see below for details
- 3) **Right to Construct** – the Award Letter from the Public Entity is acceptable – completed contract not required
- 4) **Segmentation Exception** – if you're requesting an exception for "Good Cause" approval from the DOER, it must be secured PRIOR to submitting your application
- 5) **Land Use** -- All ground mounted systems that are applying as Category 1 Non-Agricultural projects must provide a project site map that shows the arrays accurately situated on the parcel and overlays the Important Agricultural Farmland soil layers found on the MassGIS OLIVER mapping tool
- 6) **Land Use** -- Category 2 and 3 ground mounted systems applying for the expanded capacity must provide a project site map showing that the footprint of any of the arrays is not being installed on land designated as Priority Habitat, Core Habitat, or Critical Natural Landscape, or that the project is not being installed on a parcel that has 50% or more of its acreage designated as any one of those three categories.
- 7) **Greenfield Subtractor** – be sure to upload the spec sheets for the PV modules being installed

- 8) Applications claiming “**previous development**” on the parcel where the project will be installed under Category 1 Non-Agricultural Land Use must provide a site map showing not only evidence of the previous development, but also that the system’s footprint will be situated on the portion of the parcel that was previously developed
  
- 9) **FERC Form 556** - if the project is *greater than* 1,000 kW AC (1 MW), evidence of an electronically filed Form No. 556

**10) Adders**

- a. **Building** – design plan showing the system will indeed be Building Mounted
- b. **Floating** – design plan showing a Floating PV system
- c. **Canopy** – a detailed aerial site plan showing that the 100% of PV arrays will be installed over an existing parking surface/canal/walkway
- d. **Brownfield** – an approved Pre-Determination Letter from the DOER
- e. **Public Entity** – an Award Letter issued by the Public Entity awarding the PV project to the Developer/Installer listed on the SMART application. Or an approved contract, lease/PPA, LOI etc. between the Public Entity and the Developer/Installer list on the SMART Application
- f. **Tracking** – Site/Design Plan inclusive of the Tracking System
- g. **Pollinator** – required Certification Letter from the UMass Clean Energy Extension
- h. **Storage** – spec sheets for the ESS **and** details of the calculation that determined the Nominal Hours
- i. Dual-use Agricultural – an approved Pre-Determination Letter from the DOER